

Monday 3rd July 2023

Wendy Walters BA (Hons) MA
Academy Principal

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A University of Kent Academies Trust School

Dear Parent/Carer,

Achievement Awards Evenings

We have great pleasure in inviting you to our first annual Achievement Awards Evening. This will take place at Chatham Grammar on the dates and times below, according to your child's year group.

Monday 17th July

Year 7 students and parents/carers should arrive from 4pm for a 4.30pm start, finish approximately 5.15pm

Year 8 students and parents/carers should arrive from 5.30pm for a 6pm start, finish approximately 6.45pm

Tuesday 18th July

Year 9 students and parents/carers should arrive from 4pm for a 4.30pm start, finish approximately 5.15pm

Year 10 students and parents/carers should arrive from 5.30pm for a 6pm start, finish approximately 6.45pm

The event will celebrate the achievements of our students in this academic year. All students will receive a certificate in acknowledgement of their hard work and achievement, with a few individual awards also given out.

Students should arrive back at the academy at the timings listed above for their year group, in full academy uniform and will be directed to the Main Hall to sit with their Personal Tutor group. Parents/carers will be shown to their seats by staff on entrance to the Main Hall. Light refreshments will be available before the event at main reception.

If parking on site please ensure you use the one-way system when entering the site, arrival will be through the main gates on Rainham Road and departure via the gate on Ash Tree Lane. Staff will be on hand to direct you and we would ask for a timely departure to manage the flow of traffic throughout the evening.

We would be grateful if you could complete the online consent form to confirm the attendance of your child by Friday 7th July.

<https://forms.office.com/e/FW1t6ZS6rs>

Due to numbers, a child can only be accompanied by one parent/carer. We apologise for this and may be able to accommodate more parents/carers if some are unable to attend. In circumstances where parent/carers are unable to attend please complete the form to request a ticket for your child and please be aware that the event will finish at the times listed above and students will be dismissed from the Main Hall. No students can be supervised outside the time of their evening and are not able to remain on site so please ensure your child knows their arrangements to get home.

Yours sincerely,

Samantha Shillitoe
Assistant Principal